**PRJ566 Action Items & Tasks Report (Individual)**

**Date: 2020-06-21**

**Team Number: 5**

**Team Member Name: Gia Dung Tran**

**Project Name: Innovative Food Delivery Service**

**Work completed this week by team member (be specific):**

* **Updated information about the Functional and Non-functional Requirements.**
* **Finished version 1 of Business Case Diagram for PID.**

**Work to complete next week by team member (be specific):**

* **Prepare PPT file for group presentation.**

**What’s not going well for you and why:**

* **The Functional and Non-functional Requirements from last week wasn’t clear enough. It needed to be fixed since we were still confused about our selling products process.**

**Suggestions/Issues:**

* **Issue: Misunderstood the selling products process.**
* **Suggesting: Discussed with team members.**